

COMPANY LETTER HEAD

Ref:

DATE :

SUBJECT : POWER OF ATTORNEY

TO WHOM IT MAY CONCERN

WE M/S. - COMPANY ADDRESS, HEREBY APPOINT AND NOMINATE M/S. CONTINENTAL CONTRACTORS, A-201, ARVIND CHAMBERS SAI SERVICE CENTRE, WESTERN EXPRESS HIGHWAY, ANDHERI (EAST), MUMBAI 400069, INDIA, REGISTRATION NO. B – 0386 / MUM / PART / 1000+/5/534/1984 AS OUR LAWFUL AND ACCREDITED AGENT AND REPRESENTATIVE IN INDIA TO ADVERTISE, INTERVIEW, TRADE-TEST, SCREEN, SELECT AND RECRUIT MANPOWER FOR OUR ORGANIZATION AS PER OUR DEMAND LETTERS AND TO STAMP THEIR VISAS AT THE RESPECTIVE EMBASSIES AND TO ARRANGE FLIGHT AND DEPARTURE OF THE RECRUITS OF THE RECRUITS BY LIAISING WITH ALL CONCERNED GOVERNMENT AND TRAVEL AUTHORITIES.

FOR

AUTHORIZED SIGNATORY

COMPANY LETTER HEAD

REF:

DATE:

To,

M/s. Continental Contractors

A - 201, Arvind Chambers

Sai Service Centre, Western Express Highway

Andheri (E), Mumbai – 400 069

India

REGISTRATION # B - 0386 / MUM / PART / 1000+/5/534/1984

SUBJECT: - DEMAND LETTER

| SR # | CATEGORY | REQUIRED NUMBERS | SALARY(AED) |
|------|--------------|------------------|-------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| | TOTAL | | |

THE FOLLOWING TERMS & CONDITIONS APPLY:

1. ACCOMMODATION : PROVIDED
2. FOOD : PROVIDED
3. PERIOD OF EMPLOYMENT : 2 YRS RENEWABLE
4. WORKING HOURS : 08 (EIGHT) HOURS DAILY
5. LOCAL TRANSPORTATION : PROVIDED
6. MEDICAL BENEFITS : AS PER UAE LABOUR LAWS
7. AIR PASSAGE : PROVIDED BY COMPANY
8. ALL OTHER TERMS & BENEFIT : AS PER UAE LABOUR LAWS

YOURS FAITHFULLY,
FOR

AUTHORIZED SIGNATORY

SPECIMEN WORK AGREEMENT

This agreement was made on Dated _____ between :

- 1ST Party :
Address : _____
2nd Party :
Address :
01. Basic Salary : As per Demand Letter
 02. Profession : As Per Demand Letter
 03. Period Of Employment : 2 Years, RENEWABLE
 04. Place Of Employment : UAE
 05. Probation Period : 3 Months
 06. Working Hours : 8 hours per day
 07. Accommodation : Provided By the Company
 08. Transportation : Provided By the Company
 09. Free Food : Provided by company
 10. Repatriation Ticket : Yes
 11. Condition & termination of Contract : As Per UAE Labour Law
 12. Medical Benefits : As Per UAE Labour Law
 13. Leave Benefits : As Per UAE Labour Law
 14. Provision in regards to Renewal of Contract : As Per UAE Labour Law
 15. Occupational safety Provision : As Per UAE Labour Law
 16. Social Security Provisions Including
Compensation for injury & death : As Per UAE Labour Law
 17. Mode Of settlement of Disputes : As Per UAE Labour Law
 18. Provisions in regard to disputes Transportation of dead body of emigrant :
In case of death of the worker, the company / employer shall dispatch the mortal remains of the deceased emigrant to his / her native place at its / his own expenses & shall settle all dues of the worker (s) in coordination with the Indian Mission.

First Party
FOR

AUTHORISED SIGNATORY

