

COMPANY LETTER HEAD

Ref:

DATE :

SUBJECT : POWER OF ATTORNEY

TO WHOM IT MAY CONCERN

WE M/S. - COMPANY ADDRESS, HEREBY APPOINT AND NOMINATE M/S. CONTINENTAL CONTRACTORS, A-201, ARVIND CHAMBERS SAI SERVICE CENTRE, WESTERN EXPRESS HIGHWAY, ANDHERI (EAST),MUMBAI 400069, INDIA, REGISTRATION NO. B – 0386 / MUM / PART / 1000+/5/534/1984 AS OUR LAWFUL AND ACRREDITED AGENT AND REPRESENTATIVE IN INDIA TO ADVERTISE, INTERVIEW, TRADE-TEST, SCREEN, SELECT AND RECRUIT MANPOWER FOR OUR ORGANIZATION AS PER OUR DEMAND LETTERS AND TO STAMP HEIR VISAS AT THE RESPECTIVE EMBASSIES AND TO ARRANGE FLIGHT AND DEPARTURE OF THE RECRUITS OF THE RECRUITS BY LIAISING WITH ALL CON CEREND GOVERNMENT AND TRAVEL AUTHORITIES.

**FOR**

**AUTHORIZED SIGNATORY**

COMPANY LETTER HEAD

REF:

DATE:

To,

M/s. Continental Contractors

A - 201, Arvind Chambers

Sai Service Centre, Western Express Highway

Andheri (E), Mumbai – 400 069

India

**REGISTRATION # B - 0386 / MUM / PART / 1000+/5/534/1984**

**SUBJECT: - DEMAND LETTER**

SR #	CATEGORY	REQUIRED NUMBERS	SALARY(AED)
1			
2			
3			
4			
	<b>TOTAL</b>		

THE FOLLOWING TERMS & CONDITIONS APPLY:

1. ACCOMMODATION : PROVIDED
2. FOOD : PROVIDED
3. PERIOD OF EMPLOYMENT : 2 YRS RENEWABLE
4. WORKING HOURS : 08 (EIGHT) HOURS DAILY
5. LOCAL TRANSPORTATION : PROVIDED
6. MEDICAL BENEFITS : AS PER UAE LABOUR LAWS
7. AIR PASSAGE : PROVIDED BY COMPANY
8. ALL OTHER TERMS & BENEFIT : AS PER UAE LABOUR LAWS

YOURS FAITHFULLY,  
**FOR**

**AUTHORIZED SIGNATORY**

## SPECIMEN WORK AGREEMENT

This agreement was made on Dated \_\_\_\_\_ between :

- 1<sup>ST</sup> Party :  
Address : \_\_\_\_\_  
2<sup>nd</sup> Party :  
Address :
01. Basic Salary : As per Demand Letter
  02. Profession : As Per Demand Letter
  03. Period Of Employment : 2 Years, RENEWABLE
  04. Place Of Employment : UAE
  05. Probation Period : 3 Months
  06. Working Hours : 8 hours per day
  07. Accommodation : Provided By the Company
  08. Transportation : Provided By the Company
  09. Free Food : Provided by company
  10. Repatriation Ticket : Yes
  11. Condition & termination of Contract : As Per UAE Labour Law
  12. Medical Benefits : As Per UAE Labour Law
  13. Leave Benefits : As Per UAE Labour Law
  14. Provision in regards to Renewal of Contract : As Per UAE Labour Law
  15. Occupational safety Provision : As Per UAE Labour Law
  16. Social Security Provisions Including  
Compensation for injury & death : As Per UAE Labour Law
  17. Mode Of settlement of Disputes : As Per UAE Labour Law
  18. Provisions in regard to disputes Transportation of dead body of emigrant :  
In case of death of the worker, the company / employer shall dispatch the mortal remains of the deceased emigrant to his / her native place at its / his own expenses & shall settle all dues of the worker (s) in coordination with the Indian Mission.

First Party  
**FOR**

**AUTHORISED SIGNATORY**

